



Christ the King Catholic Primary School



Policy

Issue

07

Medicines

Date

04/03/21

Introduction

Parents, as defined in the Education Act 1944, are a child's main carers. They are responsible for making sure that their child is well enough to attend school and be able to participate in the curriculum as normal. However, we recognise that there may be occasions where parents/carers are advised that their child may return to school while still needing to take medicines.

If any treatment or special care is needed at school we will ensure that parents/carers provide school with sufficient information about their child's medical condition and keep us informed of any new or changing needs. If there are any special religious and/or cultural beliefs, which may affect any medical care that the pupil needs, particularly in the event of an emergency, we rely on parents/carers to inform us and confirm this in writing. Such information will be kept with the pupil's personal record.

Aims and Objectives

Most pupils will, at some time in their school career, have a medical condition, which may effect their participation in school activities. For many this will be short-term; perhaps finishing a course of medication. We aim to maintain close co-operation with pupils, parents and health professionals to provide a supportive environment for any pupils with medical needs.

We aim to address the following issues:

- Short term medical needs
- Long term medical needs
- Informed consent
- Administering medication
- Non-prescription medication
- Record keeping
- Refusing medication
- Self-management
- Staff training
- Emergency procedures
- Creating Healthcare plans
- Confidentiality

Management of Medication within School

Parents/carers are asked to provide the school with full information about their child's health needs. If a member of staff notices deterioration in health of any pupil over time they will inform the Head Teacher who will let the parents/carers know.

Short term medical needs

We recognise that some children may need to take medication at school at some time in their school life e.g. antibiotics. However medication should only be taken at school when absolutely necessary. As much medication can be prescribed to avoid school hours we will encourage parents/ carers to seek advice about this with the prescribing doctor.

Long term medical needs

We will endeavour to create individual healthcare plans for pupils with long-term need thus maintaining adequate support to maintain attainment and attendance. (See 'Healthcare plan for pupil with medical needs')

Short term medical needs

Staff at Christ the King Catholic Primary school will administer prescribed medication only in extenuating circumstances, non prescribed medication will not be administered by staff. Parents will be requested to attend school to administer medication to children who require medicine during the school day

Staff will administer an epi-pen in the case of an emergency. All staff will receive regular training on the use of an epi-pen. Epi-pens will be located in the staff room or admin office and will be clearly marked with the child's name.

Self-Management

We believe that it is good practice to allow pupils who are capable of managing their own medication to do so. Pupils suffering from asthma may carry their own medication as long as it is clearly labelled with their full name and dose required. We will still require parents/carers to complete and sign consent form, which will be stored in the Head Teacher's office. Teachers will keep inhalers for the children in the Early Years and KS1.

Staff Development

A record will be kept of any training staff undertakes.

Emergency procedures

All staff are aware how to call the emergency services. Staff are also aware who is responsible for carrying out emergency procedures if needed. A member of staff who will remain with the pupil until a parent arrives will accompany any pupil taken to hospital by ambulance. All calls to emergency services will be recorded on the Emergency Planning form.

Specific Training

All staff who are required to deal with specific issues or specific health needs will receive appropriate training from health professionals. We will respect any concerns of individual staff regarding administering medication but hope that appropriate training and support will enable staff to feel confident to fulfil this caring role.

Healthcare Plans

All pupils who have particular ongoing health needs have an individual healthcare plan. The purpose of this is to identify the level of support that a pupil requires in school. It is a written agreement that clarifies for staff, parents and pupils the help that school can provide and receive. Each pupil's healthcare plan has a regular review date with parents, pupil and member of staff and/or health worker. Each plan clearly states what information may be shared and with whom.

Equality of Opportunity

School trips

Pupils will be encouraged to participate in these activities if it is deemed safe to do so. Risk assessments will be carried out, provision will be made in individual health care plans and staff will receive suitable training.

Sporting activities

Our PE curriculum and provision of sporting activities is flexible enough for all pupils to take part in ways, which are appropriate to their abilities. Any restrictions on a particular

pupil's ability to participate in PE will be clearly identified and incorporated into the pupil's individual healthcare plan.

Where there is occasion for a pupil to wear a medic alert bracelet, which may be a source of potential injury, we will arrange for it to be kept safely by the teacher in charge of the activity. Staff will always be alerted to the significance of these bracelets and will be clear whom they belong to.

Residential Trips

When children attend residential trips and they require medicine this will be administered by staff after the appropriate form has been completed.

Confidentiality

Medical and health information will be treated confidentially and information about pupils only shared with those whom the parents / carers or pupil have given consent for. However we will ensure that important information about particular health needs will be clearly communicated to relevant teaching and support staff.

Specific health needs of individual pupils will only be shared with peers after consent from the pupil. This will help to normalise any special needs and establish a sense of caring.

Review

This policy will be reviewed periodically according to the School's policy review cycle.

Review history

Issue 01	Policy approved by Governors	21/05/12
Issue 02	Reviewed - no changes	14/11/13
Issue 03	Reviewed – minor changes	14/11/14
Issue 04	Reviewed – minor changes	21/05/15
Issue 05	Reviewed	22/05/16
Issue 06	Reviewed	20/05/17
Issue 07	Reviewed	04/03/21